

COMMISSIONERS COURT MINUTES
110 S. Main St. 2nd Floor, Lockhart, Texas
Regular Meeting January 11, 2016 9:00 a.m.



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|---------------|--------------|-----------------|---------------------|
| KEN SCHAWÉ | County Judge | ALFREDO MUÑOZ | Commissioner Pct. 1 |
| CAROL HOLCOMB | County Clerk | EDDIE MOSES | Commissioner Pct. 2 |
| | | NETO MADRIGAL | Commissioner Pct. 3 |
| | | JOE IVAN ROLAND | Commissioner Pct. 4 |

Call Meeting to Order. Meeting called to order by Judge Schawe at 9:00 a.m. All members of the Court were present.

2016.01.11.01 Invocation. Lockhart Ministerial Alliance.

Rev. Randall A. Frye of First Christian Church opened the meeting with prayer.

2016.01.11.02 Pledge of Allegiance to the Flags. (Texas Pledge: Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible).

Judge Schawe led all present in the Pledge of both flags.

2016.01.11.03 Announcements. Items or comments from Court Members or Staff.

Commissioner Muñoz hoped everyone had a good holiday and wants to start the New Year off good. Commissioner Moses announced the Luling Livestock Show will be held January 15th and 16th with a premium sale on Saturday at 3:00 pm. He requested those with donations may contact Sheriff, Daniel Law or himself for assistance. He also mentioned over 100 exhibitors are expected this year. He will be attending a meeting with GoTexan to discuss details of their banquet to be held on January 15th. He said there will be a Celebration for Martin Luther King Day on January 18th at the Northside Park in Luling. Commissioner Madrigal wished everyone a Happy New Year. Commissioner Roland announced he is part of the Buyer's Group for the Livestock Show. He stated there is a Martin Luther King March on January 18th beginning at City Hall and ending at Cedar Hall. He reminded others that February is Black History Month and there will be an annual banquet February 20th at the Lion's Club. Judge Schawe stated he is looking forward to working with everyone this year.

2016.01.11.04 Citizens' Comments. At this time any person may speak to Commissioners Court if they have filled out a Caldwell County Commissioners Court Participation Form. Comments will be limited to four (4) minutes per person. No action will be taken on these items and no discussion will be had between the speaker(s) and members of the Court. The Court does retain the right to correct factual inaccuracies made by the speakers. (If longer than 30 minutes, then the balance of comments will continue as the last agenda item of the day).

No Citizens' Comments.

2016.01.11.05 Consent Agenda. (The following consent items may be acted upon in one motion. Any member of the Court may request that an item within the Consent Agenda be pulled for separate discussion and/or action).

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- A. Approve payment of County invoices in the amount of \$126,883.27.
- B. Accept Certificate of Participation of 15 hours of Ongoing Educational Training from The V.G. Young Institute of County Government October 5-8, 12 hour Certification from Texas College of Probate Judges, June 4-5, 2015 and 8 hours of Education Training at the Impaired Driving Symposium on July 27, 2015 for Judge Schawe.
- C. Accept Certificates of Achievement from FEMA's Emergency Management Institute for the completion of the courses: Introduction to Incident Command System and ICS for Single Resources & Initial Action Incident for Judge Schawe.
- D. Accept Certificate of Participation of 16 hours of Ongoing Educational Training from The V.G. Young Institute of County Government at the 93rd Annual County Judges and Commissioners Association Conference, for Commissioner Munoz.

Motion made by Commissioner Muñoz, second by Commissioner Moses to approve Consent Agenda items A-D. All voting "Aye".

- E. Approve payment to Rucker Ohlendorf Insurance for issuance of bond #71738268 for the appointed interim Constable for Precinct 3, Michael Bell, in the amount of \$50.00.

Judge Schawe clarified Consent Agenda Item 5-E that the court would be approving a bond in the amount of \$1,500.00 with a cost of \$50.00. He requested the court approve the bond as well as the payment of the bond. He stated Michael Bell was appointed interim Constable of Precinct 3 effective today and will run remaining term until a new Constable is appointed. Civil Attorney, Jordan Powell notified the court of typos on the bond that are being corrected but stated it does not interfere with the validity of the bond.

Motion made by Commissioner Madrigal, second by Commissioner Roland to approve payment to Rucker Ohlendorf Insurance for issuance of bond #71738268 for the appointed interim Constable for Precinct 3, Michael Bell, in the amount of \$50.00. All voting "Aye".

(ALL OTHER AGENDA ITEMS)

2016.01.11.06

Discussion/Action to approve a Resolution Reaffirming Certain Court Buildings in Caldwell County as Premises Where Weapons Remain Prohibited. **Cost:** None; **Speaker:** Judge Schawe/ Fred Weber; **Backup:** 1.

Motion made by Commissioner Muñoz, second by Commissioner Moses to approve a Resolution Reaffirming Certain Court Buildings in Caldwell County as Premises Where Weapons Remain Prohibited. All voting "Aye".

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2016.01.11.07 **Discussion/Action.** to elect the Director of the Luling Foundation Farm. **Cost:** None; **Speakers:** Judge Schawe/Michael Haynes; **Backup:** None.

Representing the Caldwell County Ag and Natural Resources Committee, Michael Haynes presented the nominees for Director of the Luling Foundation Farm. The nominees include Johnnie Halliburton, Tim Adams and Alton Williams who is currently Director and has expressed his desire to run another term. The term would be for 2 years.

Motion made by Commissioner Moses, second by Commissioner Muñoz to nominate Alton Williams for the Luling Foundation Farm Board of Directors. All voting "Aye".

2016.01.11.08 **Discussion/Action Discussion/Action** to approve a Proclamation to recognize the achievement of the Luling High School Boys Cross Country Team for winning a 6th consecutive state championship on November 7, 2015. **Cost:** None; **Speakers:** Commissioner Moses; **Backup:** 1.

Judge Schawe read aloud the proclamation brought before the court.

Motion made by Commissioner Moses, second by Commissioner Muñoz to approve a Proclamation to recognize the achievement of the Luling High School Boys Cross Country Team for winning a 6th consecutive state championship on November 7, 2015. All voting "Aye".

2016.01.11.09 **Discussion/Action Discussion/Action** regarding the burn ban for Caldwell County. **Cost:** None; **Speaker:** Judge Schawe/Martin Ritchey; **Backup:** None

Martin Ritchey spoke with local area fire departments on current weather conditions and recommended leaving the burn ban off.

Motion made by Commissioner Roland, second by Commissioner Madrigal to leave the burn ban off. All voting "Aye".

2016.01.11.10 **Discussion/Action** regarding the Homeland Security Grant for the Caldwell County Office of Homeland Security for CERT capacity building / to authorize Judge Schawe to approve an E-Grant application online for the acquisition of items necessary to provide the Caldwell County Community Response Team (under the direction of the Caldwell County Office of Homeland Security and Emergency Management) equipment to respond in support of drills, exercises and emergent events. **Cost:** None; **Speaker:** Judge Schawe/Martin Ritchey; **Backup:** None

Martin Ritchey explained after the flooding in May 2015, Caldwell County Emergency Management Department initiated an organization called CERT (Community Emergency Response Team) which is made up of 21 volunteer members. He stated CAPCOG (Capital Area Council of Governments) has grants available that would pay for equipment that would be useful to CERT.

Motion made by Commissioner Muñoz, second by Commissioner Moses regarding the Homeland Security Grant for the Caldwell County Office of Homeland Security for CERT capacity building, to authorize Judge Schawe to approve an E-Grant application online for the acquisition of items necessary to provide the Caldwell County Community Response Team (under the direction of the Caldwell County Office of Homeland Security and Emergency Management) equipment to respond in support of drills, exercises and emergent events. All voting "Aye".

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2016.01.11.11 **Discussion/Action** regarding the Homeland Security Grant for the Caldwell County Office of Homeland Security and Emergency Management / to authorize Judge Schawe to approve an E-Grant application online for the acquisition of items necessary to provide base level intelligence and response for Chemical, Biological, Radiological, Nuclear, or Explosive (CBRNE) events. **Cost:** None; **Speaker:** Judge Schawe/Martin Ritchey; **Backup:** None

Martin Ritchey explained this is the same grant process through CAPCOG as approved in item #10. He stated CERT does not have necessary equipment for basic level monitoring. This grant would fall under terrorism related funding and would primarily be used for HAZMAT incidents. Approval of this grant would provide funding for this equipment to be utilized by the county's first responders. He estimated the cost of this equipment is \$17,000.00.

Motion made by Commissioner Muñoz, second by Commissioner Moses regarding the Homeland Security Grant for the Caldwell County Office of Homeland Security and Emergency Management / to authorize Judge Schawe to approve an E-Grant application online for the acquisition of items necessary to provide base level intelligence and response for Chemical, Biological, Radiological, Nuclear, or Explosive (CBRNE) events. All voting "Aye".

2016.01.11.12 **Discussion/Action** to authorize Judge Schawe to sign the Emergency Management Performance Grant (EMPG). **Cost:** None; **Speaker:** Judge Schawe/Martin Ritchey; **Backup:** None.

Martin Ritchey explained this grant was previously discussed to be used to pay for additional personnel for the Caldwell County Emergency Management Department. This application is for grant funding for next fiscal year.

Motion made by Commissioner Muñoz, second by Commissioner Moses to authorize Judge Schawe to sign the Emergency Management Performance Grant (EMPG). All voting "Aye".

2016.01.11.13 **Discussion/Action** to assign Judge Pro-Tem for the 2016 year. **Cost:** None; **Speaker:** Judge Schawe; **Backup:** None.

Commissioner Roland discussed past Pro-Tem Judges and recommended Commissioner Madrigal for Judge Pro-Tem for 2016.

Motion made by Commissioner Roland, second by Commissioner Muñoz to have Commissioner Madrigal remain Judge Pro-Tem for the 2016 year. All voting "Aye".

2016.01.11.14 **Discussion/Action** to authorize Judge Schawe to sign a Telephone Maintenance and Support Agreement with North American Communications Resource (NACR). **Cost:** None; **Speaker:** Judge Schawe; **Backup:** 1.

Judge Schawe stated he had requested but not yet received something in writing from North American Communications Resource (NACR) and suggested tabling this item until a later meeting. He discussed the two options available including the most expensive option that provides 24/7 support for software and hardware. The least expensive option includes 24/7 support for software and support for hardware Monday through Friday. Judge Schawe said Mark Hinnenkamp from the county's IT Department recommended the least expensive option. Commissioner Moses stated he was leaning towards the least expensive option.

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Motion made by Commissioner Moses, second by Commissioner Muñoz to authorize Judge Schawe to sign a Telephone Maintenance and Support Agreement with North American Communications Resource (NACR) in the amount of \$4926.96. All voting "Aye".

2016.01.11.15

Discussion/Action regarding the hiring of a county DPS employee for the Driver's License office. **Cost:** TBD; **Speaker:** Judge Schawe; **Backup:** 1.

Judge Schawe stated DPS is waiting on the county to provide a person or persons selected for the DPS office position so that they may begin background screenings. He requested the court decide if the DPS office position will be full time or part time and other factors. Commissioner Muñoz received clarification that this position would be employed by the county. Commissioner Madrigal suggested the county hire two part time employees for the position that would be trained and able to cover shifts if the other employee is absent. Judge Schawe stated there is no job description. Commissioner Moses stated this position is for renewing licenses only, not testing. Commissioner Muñoz requested a job description and a salary before hiring. Judge Schawe said he will get with the HR department to begin a job description and contact DPS for clarification on requirements. He suggested having a member of his staff be trained for this position. Commissioner Roland received clarification that DPS does not pay any of the employee's salary.

Motion made by Commissioner Muñoz, second by Commissioner Moses to table this item. All voting "Aye".

2016.01.11.16

Adjournment. Motion made by Commissioner Muñoz, second by Commissioner Moses to adjourn. All voting "Aye".

Meeting Adjourned at 9:34 a.m.

I, CAROL HOLCOMB, COUNTY CLERK AND EXOFFICIO CLERK OF THE COMMISSIONERS' COURT, do hereby certify that the foregoing contains a true and accurate record of the proceedings had by the Caldwell County Commissioners' Court on January 11, 2016.



CAROL HOLCOMB, COUNTY CLERK AND EXOFFICIO
CLERK OF THE COMMISSIONERS' COURT OF
CALDWELL COUNTY, TEXAS

